



Knights of Columbus Good Samaritan Council Meeting

Date: 1/12/2010

1. The Council was called to order at 7:33 PM by GK Jim Seifert
2. Warden's Report on Membership Card by Earl Forrence
3. Prayer was offered by GK Jim Seifert
4. Pledge of Allegiance to the Flag

5. Roll Call of Officers:

OFFICE	NAME	Pres	OFFICE	NAME	Pres
Chaplain	Rev. Sam Catapano	A	Advocate	David Stumpf	A
Grand Knight	James Seifert	P	Warden	Davonne Yang	A
Deputy Grand Knight	James Grube	P	Inside Guard	David Sheffield	A
Chancellor	Dan Cincoski	P	Outside Guard	Craig Lyon	A
Recorder	Joe Badalucco	P	Trustee 3 yr	Patrick Karn	A
Financial Secretary	Bill Swing	P	Trustee 2 yr	Thomas Silver	P
Treasurer	Mark Mertens	A	Trustee 1 yr	Martin Dehen	P
Lecturer	Earl Forrence	P	<u>Present 8 Absent 7</u>		

6. Opening Ode

- Motion to dismiss with the Opening and Closing Odes proposed, seconded and carried.

7. Reading of Minutes of Previous Meeting

- November 10, 2009 Council meeting minutes were read and approved.
- November 10, 2009 Council meeting minutes were sent to Officers and Trustees on November 18, 2009.
- A copy of the minutes may be obtained by a member in good standing upon request of the Grand Knight.

8. Membership Director's Report:

Balloting for Membership (New members, readmissions, reapplications and transfers)

- New members: Motion approved to admit Tom Myers into the council. Sponsor is GK Seifert
- Readmissions: Motion approved to readmit David Novak

- Reapplications: None
- Transfers: Motion approved to transfer Ronald Grajczyk from Council 05038. Ronald has been a 1st degree since 2005.

9. Reading of Notices of Applications in other Councils

- None

10. Initiations

- None

11. Grand Knight's Report - Read by GK Siefert

1. Notice Received: KC Free Throw contest Dates, Organized by Shawn Leuer, Wayzata Council
 - 1) Saturday, Jan. 23, 2010 @ Holy Name, Local Council Contest
 - 2) Saturday, Feb. 13, 2010 @ Holy Name, District 5 Event
 - 3) Saturday, Feb. 27, 2010 @ Holy Name, Regional Event
2. Special First Degree Certificates available during the Year for Priests for \$.25 each.
3. Wednesday Night Fine Dining Update
 - 1) A planning committee meeting has not been held.
 - 2) A volunteer from Holy Name Parish, Ken _____ has come forward to head up the program for the foreseeable future.
 - 3) Greg Hegi plans to volunteer when he can while he helps his son start his new business.
 - 4) Steve Zylla has been unable to volunteer his time due to other obligations.
 - 5) The program needs 1-2 more regular volunteers. Weekly staffing has been in short supply.
4. Food Service License
 - 1) Boy Scouts asked Steve Zylla to be in charge of their February Pancake Breakfast. They wanted to list him on an "Itinerant Food License" application they planned to make with the MN Dept. of Health. Steve Zylla called the GK for more information.
 - 2) GK researched the Itinerant Food License requirements to determine if the KC's are required to obtain such a license for food service events.
 - 3) The HNOJ kitchen is a licensed food service establishment. All licensed food service establishment must have a Certified Food Manager who is responsible for day-to-day operations. Julie Hargraves, HNOJ staff, is a CFM. When a volunteer group operates the kitchen they may be called upon by State Inspectors to show that a "trained person in charge" is on duty and is continuously monitoring the operation for compliance with food safety requirements.
 - 4) K of C will not be named or associated in any way with plans by the Boy Scouts to obtain an "Itinerant Food License".

5. Event Liability Insurance

- 1) The food service license matter elicited a discussion between Zylla, the GK and the FS about event liability exposure. It is rumored that at in the distant past, Holy Name required the KC's to have liability exposure as a condition of using the premises (a record of previous liability insurance coverage has not been found in Council records).
- 2) Several persons have recently inquired about whether foods being served contain allergens (i.e. "peanut" products) at both Wednesday Fine Dining ("WFD") and Pancake Breakfasts. One of many food safety requirements is to make available the list of ingredients for all prepared foods at the event.
- 3) KC's have responded by making the product labels available for public inspection at the Pancake Breakfasts. The WFD events are a Faith Formation activity.
- 4) The GK and FS have confirmed with HNOJ that the Knights of Columbus is not an additional insured party under the HNOJ general liability insurance coverage.
- 5) Volunteers are covered by HNOJ liability insurance when serving at events officially sponsored by HNOJ. Fundraising events held on HNOJ premises by other corporate entities (i.e Knights of Columbus pancake breakfasts) do not have liability coverage under the HNOJ policy.
- 6) The GK and FS believe the Council should consider acquiring liability insurance coverage for potential or alleged K of C liability associated with food service events.
- 7) GK has initiated inquiries of other District 53 Councils about their event liability coverage and costs. Golden Valley has such coverage. Loretto believes they are covered under the parish policy, but this belief has not been confirmed.
- 8) The GK and FS will initiate a meeting with Catholic Mutual, HNOJ's insurer, to discuss our options before the next Council meeting February, 9, 2010, prior to the Seafood Buffet. Though not a fundraising event, the Seafood Buffet is a K of C sponsored event.
- 9) Do the Officers know of a Council member that brokers liability and casualty insurance? How does the Council mitigate is risk exposure?

6. Pancake Breakfast, November 22, 2009

- 1) Net Proceeds to the Holy Name of Jesus Kitchen Fund.

7. U.S. Flag Donation to HNOJ School
 - 1) Council 13096 presented two flags flown over the U. S. Capitol for Holy Name of Jesus Catholic Church Veterans honoring their service and remembering their dedication to Holy Name of Jesus School on Veterans Day, Nov. 11, 2009.
 - 2) Representing the Council were Ed Ayd, (Council Activities Chairman) Earl Forrence (Lecturer) and Jim Seifert (Grand Knight).
 - 3) Ed Ayd made the presentation on behalf of the Knights of Columbus to the School during a special Veterans Day commemoration broadcast on the closed circuit TV system.
8. Father Arnold Book Sale – “Homilies for the Active Christian”
 - 1) The KC’s were asked to sponsor a final sale of the Book during Advent.
 - 2) GK, DGK and Lecturer conducted the Book Sale after the Saturday evening and Sunday morning Masses.
 - 3) 39 books remain unsold as of December 20, 2009.
9. Mid-Year Report filed by GK November 30, 2009.
 - 1) Lack of Council / Family activities
 - i. Bowling
 - ii. Golf
 - iii. Other ideas?
10. Annual Survey of Fraternal Activity (Form 1728) due January 31, 2010.
 - 1) Information needs to be collected for the annual report.
 - 2) Last year the Council had a special officer’s meeting to compile the information.
 - 3) Form 1728a – Individual Fraternal Activity Survey
 - i. Emailed to membership.
 - ii. Complete and Return the form to the Knights of Columbus mail box at HNOJ by January 24, 2010.
 - iii. Additional copies of the form available tonight.
11. Council Partnership Profile with Special Olympics report due January 31, 2010.
12. Memorial to the Unborn Committee
 - 1) Concerning placement of a memorial to the unborn on the grounds of Holy Name parish.
 - 2) George Laurance, Chairman.

13. Major Degree Exemplifications

- 1) St. Vincent de Paul, Osseo, Saturday, January 16, 2009
 - i. Pre-Registration Confirmation due January 10, 2010
 - ii. Council 13096 has 1 3rd degree candidates pending.
 - iii. Council 13096 has 2 1st-2nd-3rd degree candidates pending.
 - iv. Council 13096 has 1 1st-2nd-3rd degree application pending.
- 2) KC Hall, Anoka, Sunday, February 21, 2010
- 3) Marian KC Hall, Bloomington, Sunday, March 7, 2010

14. U.S. and Papal Flag Donation to Holy Name of Jesus Parish

- 1) The Flags are on permanent display inside of HNOJ Entry #1.
- 2) Total Cost: \$263.75.

15. KC Perpetual Adoration Hour – For the Good of the Order

- 1) Every Friday, 8 PM
- 2) Eight Knights participate at this time.
- 3) Consider officially filling the 9-10 PM hour (currently open).
- 4) Jim Grube is scheduling the monthly rotation.
- 5) More KC Brothers are invited to join the KC Adoration Hour or any other open hour.
Check the HNOJ website or contact Jim Grube for details.

16. KC Christmas Party

- 1) Vic Tarnowski hosted the party on December 15, 2009 at his Medina residence.
Approximately 40 Knights, Spouses and Ladies Auxiliary members attended.
- 2) Thank you to Margeaux Catering for the delicious food.
- 3) Thank you to the Event Committee, Jim Grube, Dan Cincoski, George Laurance and Bill Swing for making the arrangements.
- 4) Thank you to Father Tim for attending.

17. Annual Pro-Life Ecumenical Prayer Service Funding Request

- 1) Cathedral of St. Paul, Friday, January 22, 2010
- 2) Council asked to fund two large screens to be erected in front of the Cathedral as people enter. The screens will show what is being done in the Pro-Life Community to combat abortion.
- 3) Funding request: \$450.00
- 4) GK approved a \$50 Council donation in consideration that the Council recently donated \$600 to the Respect Life Office.
- 5) GK made an appeal to the 4th Degree Nicollet Assembly to ask for direct donations to the Respect Life Office from KC units in their jurisdiction.

18. Certification of Exemption

- 1) Tax exempt status as a subordinate unit of the Knights of Columbus – Supreme Council received December 13, 2009.

19. Officer Meeting December 20, 2009

- 1) Quorum not present.
- 2) No official business actions taken.

- 3) Contents of this report up to December 20, 2009 discussed by the meeting attendees.
20. 1st Qtr Service Program Events
 - 1) Wednesday Night Fine Dining Update
 - 2) Council Meetings
 - i. Tue, Jan 12, 7:10 pm Rosary, 7:30 pm Call to Order @ HNOJ
 - ii. Tue, Feb 9, 7:10 pm Rosary, 7:30 pm Call to Order @ HNOJ
 - iii. Tue, Mar 9, 12 7:10 pm Rosary, 7:30 pm Call to Order @ HNOJ
 - iv. Sun, Mar 21, 7:00 pm – Quarterly Officer Meeting @ Lund’s
 - 3) Pro-Life Event – Cinnamon Roll Bake Sale Jan 22 – 24, 2010
 - 4) Seafood Buffet – Fri, Feb 26, 2010
 - i. Suggested at 12/20 meeting to add Fr. Joseph’s egg rolls to the menu.
 - 5) Pancake Breakfast – Sun, Mar 7, 2010
 - 6) Corporate Mass - Dates? Mass Time?
 - i. Sun, Mar 14, 2010
 - ii. Sun, Mar 21, 2010
 - iii. Note: Founder’s Day - Mon, Mar 29, 2020 (Monday in Holy Week)
 - 7) Reminder: Panera Social Time
 - i. Tue, Jan 26 7:30 am
 - ii. Tue, Feb 23 7:30 am
 - iii. Tue, Mar 30 7:30 am

12. Chaplin’s Report

- No report

13. Treasurer’s Report

- Council account balance: \$ 4115.64 as of 12/28/2009

14. Financial Secretary’s Report

- Total Receipts Reported: \$ 2935.00
- Expenses totaling: \$ 4902.60
- Motion to accept Treasurer’s and Financial Secretary’s report was approved

15. Grand Knight Reading of Treasurer’s Receipts, Financial Secretary Vouches for Deposit

- Treasurers Receipts at meeting totaling: \$ 0.00
- Motion to accept was approved

16. Reading of Bills and Communications

- Thank you for 4th Degree Honor Guard from the Boller Family.
- Thank you for Christmas present from Fr, Tim Morin.
- Thank you for Pro-Life donation from Cradle of Hope.

17. Financial Secretary’s Report of Receipts of Meeting

- Financial Secretary’s Receipts at meeting totaling \$ 1080.00.

18. Report of Auditors and Trustees

- None

19. Chancellor's Report on Vocations

- Plans to contact Seminarian Jim Lannan to have him visit and do another presentation

20. Service Program Committee Reports

- No report

21. Recruitment Activity (Membership Director)

- Scheduled Exemplifications:
 - 1) Glencoe – 2/20
 - 2) Anoka – 2/21
 - 3) Princeton – 2/28
 - 4) Bloomington – 3/7
 - 5) Osseo - 3/16
 - 6) St. Michael – April
 - 7) Crystal - June

22. Retention Committee Report

- Goal is to add 10 new members by June

23. Program Director

A. Director – Jim Grube

- DGK Jim Grube will attend the District meeting in Long Lake on Thursday, 1/14 (see separate District 53 report)

B. Church Activity – George Laurance

- Memorial for the unborn: Feel free to attend the committee meetings

C. Community Activity

- No report

D. Council Activity

- No report

E. Family Activity

- No report

F. Youth Activity

- No report

24. Report of Standing Committees

- No report

25. Unfinished Business

- DGK Jim Grube intends to give Davone Yang the money to purchase a new meat grinder.

26. New Business

A. Cinnamon Roll sales to support ProLife:

- Email to council to solicit volunteers to assist with baking and sales. Need help Friday night and Sunday. Saturday is covered by Confirmation students.
- Start baking Friday afternoon, 1/22

B. Plans for scheduling a dinner for priests (Year of the Priest)

- Trying to find a day in May

- Year of the Priest concludes on June 19th
- C. Lenten Seafood Dinner: Friday, 2/26
- D. Motion carried to make the 10:30 Mass on 3/21 the Founder's Day Mass
- E. Financial Secretary Bill Swing reviewed the process for reimbursing expenses

27. Fourth Degree

- Next exemplification is scheduled for 4/17 in Duluth
- Ed Ayd offered to take the mobile home to those planning to attend. Would make it a 1-day trip.

28. Field Agent's Report

- No report

29. District Deputy's Report

- No report

30. Good of the Order

- Tim Silver (Tom's son)
- Earl Forrence's wife
- Davone Yang and his wife
- Dave Novack and family
- Bill Cavanaugh
- Steve Zylla and family

31. Chaplain's Summation

- None

32. Closing Prayer

- Closing Prayers were said at: 9:18 PM

33. Meeting Adjourned (Closing Ode, dismissed above)

- Meeting Adjourned at 9:19 PM