



# Knights of Columbus Good Samaritan Council 13096 Planning Meeting Minutes

August 1, 2013

Holy Name of Jesus – Emmaus Room

Attendees: Earl Forrence, Marty Dehen, Jim Seifert, Dan Cincoski, Dave Stumpf, Mark Mertens

GK Forrence offered the Opening Prayer

## Scheduled Events:

- a) Breakfasts:
  - i) Pancake Breakfast #1: October 6, 2013 (Pro-Life)
  - ii) Pancake Breakfast #2: November 10, 2013 (Kitchen Fund)
  - iii) Pancake Breakfast #3: March 2, 2014 (Minnesota Foodshare)
  - iv) Pancake Breakfast #4: April 6, 2014 (Council Charity Support)
  - v) Pancake Breakfast #5: May 4, 2014
  
- b) Seafood Buffet: Tentative Date (Constraint: Not the First Friday of Lent, March 7, 2014)
  - i) Preparation: Thursday, March 27, 2014
  - ii) Seafood Buffet: Friday, March 28, 2014
  
- c) Tootsie Roll Drive – April 26-26, 2014
  
- d) Annual Christmas Party – December 10, 2013

## Star Council Criteria

- a) Fr. McGivney Award - Exceed New Member Quota: 10 Est.
- b) Founders' Award - Exceed New Insurance Member Quota: 4 Est.
- c) Columbian Award - At least 4 activities in these service program areas:
  - i) Church
  - ii) Community
  - iii) Council
  - iv) Family
  - v) Pro-Life
  - vi) Youth
- d) All required reports completed and filed with Supreme by June 30 of the Fraternal Year.

## Council Service Program Activity Schedule

### i. Church

- 1) Fall Festival – September 7, 2013
  - i. Cook and Serve Burgers, Brats and Sides 5:30 pm to 9:00 pm
  - ii. Festival committee obtains the provisions
  - iii. Davone's Egg Rolls – Assist with preparation (Thu 09/05 and Fri 09/06) and serving (Sat 09/07)
- 2) Provide Adoration Chapel Rosaries throughout the year.
- 3) Pancake Breakfast #2: November 10, 2013 – Net proceeds dedicated to defray the cost of Parish kitchen supplies used by non-revenue activities throughout the year.
- 4) TBD

### ii. Community

- 1) Coats for Kids donated to Interfaith Outreach
- 2) Pancake Breakfast #3: March 2, 2014 – Net proceeds dedicated to Minnesota Foodshare – Interfaith Outreach and Maple Plain Food Shelf
- 3) Tootsie Roll Drive – April 26-26, 2014 – Net proceeds dedicated to Special Olympics and People with Intellectual Disabilities
- 4) Rosaries for the Troops (new)

### iii. Council

- 1) Host Major Degree Ceremonial – Saturday, September 28, 2013 (new)
- 2) Pancake Breakfast #4: April 6, 2014 – Net proceeds dedicated to Council funded charitable donations
  - i. RSVP Seminarian program
  - ii. Jim Campbell Fund
  - iii. Pennies for Seminarians
- 3) Knight of the Year Recognition – May 13, 2014
- 4) Founders' Day – Corporate Mass and Communion – Saturday, March 29, 2014
- 5) Parish Council Representation (new)

### iv. Family

- 1) Family of the Year Recognition – May 13, 2014
- 2) Annual Christmas Party w/Ladies Auxiliary – December 10, 2013
- 3) Resolution of Condolence certificates to deceased member's family.
- 4) TBD

### v. Pro-Life

- 1) Erect and dedicate the Memorial to the Unborn
- 2) Assist with Annual Cinnamon Roll Breakfast for Pro-Life – January 25-26, 2014
- 3) Pancake Breakfast #1: October 6, 2013 – Net proceeds dedicated to support Pro-Life organizations.
- 4) TBD

vi. Youth

- 1) Financial support for Eagle Scout project – Blessed Virgin statue on Parish grounds (new)
- 2) Soccer Challenge – Saturday, September 7, 2013
- 3) Rosaries for Confirmation candidates – May, 2014
- 4) Participate in Special Olympics Bowling tournament – November, 2013

General Discussion: Pancake Breakfast operations:

- Help with Saturday night preparation – Load in supplies, thaw meat, cook toppings, etc.
- Help shop for provisions one week prior to event.
- Designate a Dining Room Captain to manage setup, food line and cleanup outside of the kitchen.
- Keep enough cleanup helpers on hand to assist with post event supply load out.
- Finish and update the Pancake Breakfast Operations Manual.

General Discussion: Seafood Buffet operations:

- Appoint a Dining Room Captain (see above)
- Make sure enough help is on hand for all food preparation sessions prior to the event.
- Keep enough cleanup helpers on hand to assist with post event supply load out.
- Develop a Seafood Buffet Operations Manual (?)

Report on meeting with Fr. Steve Ulrich (see Grand Knight's report for August, 2013)

Major Degree Ceremonial – Saturday, September 28, 2013 – Urgent and Immediate

- Facility reserved from 8:00 am (setup begins) to 2:00 pm (clean up ends)
- Degree Teams Confirmation (Get State Council assistance)
- Publicity and Communications (September Knightly News, District Deputies, Grand Knights and Financial Secretaries). Get Field Agent and State Council assistance. Invite attendees to Saturday 8:00 am Mass.
- Event Logistics Committee - Facility Setup and Cleanup, Coffee & Donuts, Lunch, etc.

#### Service Program Committee Chairmen

- Program Director (open)
- Membership – Marty Dehen
- Church Service – George Laurance plus a Co-Chairman TBD
- Vocations – Tom Silver
- Community Service (open)
- Council Service (open)
- Family Service - Jim Grube
- Pro-Life – Pat Karn and Tom Silver
- Public Relations and Communications (open)
- Youth Activity (open)
- Recruitment (open)
- Retention – Jim Grube
- Lecturer – Marty Dehen

Jim Seifert proposed that the Deputy Grand Knight serve as the Council Service and Communications chairman to assist the Grand Knight with the associated tasks and to prepare himself for election to the office of Grand Knight.