



# Knights of Columbus

## Good Samaritan Council 13096

### Membership Meeting Minutes

Date: 02/11/2014

- 1) The Council meeting was called to order at 7:37 p.m. by GK Forrence.
- 2) Warden's Report on Membership Card by Trustee Grube.
- 3) Opening Prayer offered by GK Forrence.
- 4) Pledge of Allegiance to the Flag.
- 5) Roll Call of Officers:

OFFICE	NAME	Pres	OFFICE	NAME	Pres
Chaplain			Advocate	George Laurance	
Grand Knight	Earl Forrence	P	Warden	Davone Yang	
Deputy Grand Knight	Bill Swing	P	Inside Guard	John Rode	
Chancellor	David Stumpf	P	Outside Guard	Craig Lyon	
Recorder	James Seifert	P	Trustee 3 yr	Daniel Cincoski	
Financial Secretary	Edward Hagerty	P	Trustee 2 yr	James Grube	P
Treasurer	Mark Mertens		Trustee 1 yr	Thomas Silver	P
Lecturer	Martin Dehen		Present: 7	Absent: 7 (1 vacancy)	

- 6) **Non-Officer Council Members in Attendance: ( 9 members present at roll call)**
  - a) Murray Wolf, Kip Walker, Pat Karn (8:10 p.m.)
- 7) **Knights of Columbus Guests:**
  - a) John Hunt, Maple Grove, MN (reinstatement applicant)
- 8) **Opening Ode**
  - a) Recited in unison by all members present.
- 9) **Reading of Minutes of Previous Meeting**
  - a) 01/08/2014. Record of Council finances and actions read by Recorder Seifert.
  - b) Minutes of 01/08/2014 **Approved as Read.**
- 10) **Report of Admission Committee and Reading of Applications**
  - a) A reinstatement application will be received after tonight's meeting.

### 11) Balloting for Membership (new, readmission, reapplications, transfers)

- a) None

### 12) Initiations

- a) Pending: Kory LaCroix
- b) Upcoming Ceremonials
  - i) Sunday, March 15, 2014, North St. Paul (Major Degree)
  - ii) Thursday, May 15, 2014, State Convention, DoubleTree Hotel, Bloomington, MN (First Degree Only)

### 13) Grand Knight's Report

- a) Upcoming Activities
  - i) Seafood buffet on April 11th.
    - (1) Prep meeting held last week. Menu 98% finalized.
  - ii) Breakfasts scheduled for March 2<sup>nd</sup>, April 6<sup>th</sup> and May 4<sup>th</sup>.
    - (1) Does Tom Silver need planning meeting? (*See Unfinished Business*)
- b) Old Business
  - i) Memorial to the Unborn dedication. <My reminder for Spring>
  - ii) Free Throw and HNOJ next year. Discussion point (*See Unfinished Business*)
  - iii) Sincere thanks to the brothers that helped at the Cinnamon Roll sales Jan 24 / 25 / 26.
- c) Communications:
  - i) From Thomas Mechels - District Deputy–
    - (1) Form 1295 Semi-Annual Audit is due on February 15th
    - (2) Tootsie Rolls need to be ordered on February 28th
    - (3) Our year to host the District Officer's installation. (I've asked him for a date). (*See New Business*)
    - (4) Looking for volunteer to be the Tootsie Roll delivery for the district.
  - ii) From Supreme: First Degree by DVD video. (*See New Business*)
- d) New business
  - i) Tootsie roll order – how many?
  - ii) New members & installations
  - iii) Rosaries
    - (1) Chapel inventory is in good shape.
    - (2) Free ones in gathering space
      - (a) Need more?
      - (b) Add a KofC sticker on the “free” sign.
    - (3) Confirmation students – Kory requested 155 this year.
- e) Prayers for the Intentions of the Holy Father
  - ***For the People:*** *That the Church and society may respect the wisdom and experience of older people.*

**14) Chaplain's Report**

- a) No report

**15) Treasurer's Report (via e-mail to the Grand Knight)**

- a) Council account balance \$4,378.48 as of 02/10/2014.
- b) Motion to accept the Treasurer's Report - **Approved**

**16) Financial Secretary's Report**

- a) Total Receipts reported: \$630.00.
- b) Total Disbursements reported: \$31.61
- c) Receipts Summary and Expenditure vouchers read by FS.
- d) Form 1295 Semi-Annual Audit for the six months ended December 31, 2013 has been filed with the Supreme Council. A copy will be filed with the State Council.
- e) Motion to accept the Financial Secretary's Report - **Approved**

**17) Grand Knight Reading of Treasurer's Receipts, Financial Secretary Vouchers for Deposit**

- a) No Report

**18) Reading of Bills and Communications**

- a) No report

**19) Report of Auditors and Trustees**

- a) No report

**20) Chancellor's Report on Vocations**

- a) No report

**21) Service Program Committee Reports**

- a) Program Director - Unassigned
  - i) No report
- b) Membership – Marty Dehen
  - i) No report
- c) Church Service – George Laurance plus a Co-Chairman (TBD)
  - i) No report
- d) Vocations – Tom Silver
  - i) No report
- e) Community Service – (Open)
  - i) No report
- f) Council Service –DGK Bill Swing
  - i) No report
- g) Family Service Area – Jim Grube

- i) No report
- h) Pro-Life Service Area – Pat Karn and Tom Silver
  - i) Tom Silver reported the Annual Pro-Life Cinnamon Roll Bake Sale netted \$4,100.
  - ii) Tom expressed heartfelt appreciation for the many volunteers this year.
- i) Public Relations Area – DGK Bill Swing
  - i) No report
- j) Youth Activity Service Area – (Open)
  - i) No report
- k) Recruitment – (Open)
  - i) No report
- l) Retention – Jim Grube
  - i) No report
- m) Lecturer – Marty Dehen
  - i) Report entitled “Rosary for the ‘mildly disappointed’ ”, emailed to Council members January 21, 2014.

**22) Report of the Round Table Chairman**

- a) Not Applicable

**23) Report of Standing Committees**

- a) No report

**24) Unfinished Business**

- a) **Motion** to support Deacon Marc Paveglia with a \$500.00 RSVP Seminarian donation, remains **Tabled** for consideration at a later date.
- b) Pancake Breakfast, March 2 – No planning meeting needed, Supply inventory to be taken, Seed money needed, Advance for provisions purchases not required.
- c) Free Throw and HNOJ next year. Discussion:
  - i) Shawn Leuer, Wayzata Council, has been the Lead Coordinator for both the Local and District Free Throw contests. **Action Item:** Jim Grube will contact Shawn to ascertain event requirements, Lead Coordinator duties and whether Shawn wants to continue to be the Lead Coordinator for both the Local and District contests under sponsorship of Good Samaritan Council 13096. Jim will report to the Council at the March 11, 2014 meeting.
  - ii) Completed Virtus training is required for all event volunteers, including any individuals coming from another Council. All volunteers will work in pairs at all times. **Action Item:** GK to confirm; Holy Name will hold Virtus training for up to 50 members of Council 13096 free of charge. Others attending a HNOJ training must pay the established fee.
  - iii) Event Insurance. Does this event require the Council to obtain additional general liability insurance coverage and, at what is the additional cost, if any?
  - iv) This matter will be reconsidered at the March 11, 2014 Council meeting.

## 25) New Business

- a) District Officer's installation
  - i) It is our turn to host the ceremony this year.
  - ii) A review of the HNOH June 2014 church calendar indicates Friday, June 6, 2014 is the only date available. June 13 is Vacation Bible School and Father's Day weekend, a wedding rehearsal is scheduled for Friday, June 20 and Friday, June 27 is the Annual Rummage Sale.
  - iii) Requirements:
    - (1) Reserve the Worship Space, the Kitchen and the Good Samaritan Center, ASAP.
    - (2) Develop the liturgy and ceremony program content.
    - (3) Do we need a general liability rider for this additional (food) event? Cost?
    - (4) Develop an event budget and determine the per-Council assessment.
    - (5) Communicate these matters to the District Deputy.
- b) Tootsie Rolls Fund Raiser – Saturday, April 26 and Sunday, April 27, 2014. Council 13096 will order 4 boxes (the same as last year). Dave Stumpf and Bill Swing will coordinate the preparations. **Action Item:** Bill Swing to request this event to be entered on the HNOJ calendar to avoid conflicts with other fund raising (NPH Walking Taco sale is tentatively scheduled for the 5:30 p.m. Mass on Sunday, April 27, 2014).
- c) New Member Initiations. The members expressed their preference to have new member initiations occur at a regularly scheduled degree ceremony. The DVD based Admission Degree program is considered a special case exception. Administering the degree will require a minimum time commitment of 2 hours for least 3 officers and acquisition of the ceremonial symbols for the occasion. **Action Item:** The GK will contact the admission candidate to arrange for a special Admission Degree utilizing the DVD program. Suggested times are after the 5:30 p.m. Mass on a Sunday evening or at 5:00 p.m. prior to a regularly scheduled monthly Council meeting (i.e. March 11, 2014).
- d) **Motion** to contribute a total of \$214 to the "Pennies for Seminarians fund and the Jim Campbell Scholarship fund" as requested by the State Council, **Approved.**
- e) **Motion** to authorize the expenditure of between \$200 and \$250 to purchase a commercial sized (50-60 cup capacity) rice cooker/steamer to be used primarily for the annual Asian Seafood Buffet to provide cooking uniformity, speed up service and minimize food waste, **Approved.**
- f) **Motion** to authorize the expenditure of approximately \$175 to purchase 14 dozen glass rosaries to be distributed to the 2014 Holy Name of Jesus Confirmation class, **Approved.**
- g) **Motion** to pay the general liability insurance policy premium of \$294, payable to Auto Owners Insurance Company, **Approved.** The DGK as submitted an insurance survey questionnaire to the Agency and has made specific inquiries regarding the extent of coverage beyond the 6 "food service events" designated in the policy declarations. **Action Item:** DGK to report the insurance company response to his inquiries at the March 11, 2014 Council meeting.

## 26) Report of the Fourth Degree

- a) No report

## 27) Field Agent's Report – David Novack

- a) No report

## 28) District Deputy's Report – Thomas Mechels

- a) No report

**29) Good of the Order**

- a) Michael Stowe
- b) the Dan Cincoski family, in remembrance of his mother, Mickey
- c) Christopher “Kip” Walker
- d) George Laurance
- e) Dick Hargarten
- f) Jerry Sisk
- g) Kao Pafoua Yang
- h) Jim Lannan
- i) Gary Collyard
- j) Kevin Strauss
- k) the Bishops and Priests of the Archdiocese of St. Paul – Minneapolis
- l) In Thanksgiving for prayers answered
- m) and, for all Brother Knights and their families in need of our prayers

**30) Chaplain’s Summation**

- a) No report

**31) Closing Prayer**

- a) Closing Prayers were offered at 8:50 p.m.
- b) Prayers for the Intentions of the Holy Father: *For the People: That the Church and society may respect the wisdom and experience of older people.*

**32) Closing Ode**

- a) Recited in unison by all members present.

**33) Meeting Adjourned**

- a) Meeting Adjourned at 8:52 p.m.

**Calendar Reminders:**

**Pancake Breakfast** - Sunday, March 2, 2014. Proceeds to local Minnesota Foodshare programs; IOCP and Maple Plain Second Harvest. Additional donations encouraged. Work shifts: (3 Knights needed) Saturday, March 1, 2014 at 6:00 p.m. and Sunday, March 2, 2014 6:15 a.m. and 10:15.a.m (at least 10 Knights each shift). Watch your email for more information.

**General Membership Meeting** - Tuesday, March 11, 2014 - 7:30 p.m. at Holy Name of Jesus. Check the reception desk TV monitor for the room assignment. The business meeting is preceded by the Rosary at 7:10 p.m.

**Knights of Columbus Founder's Day** – Saturday, March 29, 2014.

**Pancake Breakfast** - Sunday, April 6, 2014.

**Asian Seafood Buffet** - Friday, April 11, 2014 (**new date**). Preparation shifts on Wednesday evening, April 9 and Thursday evening, April 10. Watch your email for more information.

**Tootsie Roll Drive** - Saturday, April 26 and Sunday, April 27, 2014

**Pancake Breakfast** - Sunday, May 4, 2014.